# KONDININ SCHOOL BOARD
# MINUTES OF THE MEETING

**Date: 19th May 2025**
**Opened: 3.30**

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| **1.0** | **Welcome & Apologies- Chair** | Moved | Seconded |
| 1.1 | Opening and welcome/Acknowledgement of Country. | | |
| 1.2 | Present: Helen Crane, Paul Ardagh, Jenny Davis, Yvonne Boxall, Aleks Mutavdzic, Toni Smeed, Thomas Henderer, Don Pegrum<br>Apologies/absentees: Tory Young, Bev Stanes | | |
| 1.3 | Confirmation of Agenda - approved | | |
| **2.0** | **Disclosure of Interests -Chair** | | |
| 2.1 | Any conflicts of interest after reading agenda - nil | | |
| **3.0** | **Minutes of Previous meeting- Chair** | | |
| 3.1 | Previous minutes were read & approved - yes | | |
| 3.2 | **Actions arising**<br>- Grounds Committee update: Schools stopped running a few years ago. Aleks and Naomi have met with Landscapes Australia and another company. Will be confirmed at finance meeting tomorrow. Whole school plan. K/PP area first. Lawn planted in September. Darren will check retic and treat soil out front of Early Years demountable. Retic has been reset 3am twice a week. Entrance and PP/K phase 1. Will apply for grants. Swing set for older students this year or early next year. Don Pegrum suggested to apply for a Community Farm (KCRC) grant.<br>- Parent Nominations: Hannah Repacholi has agreed to join Board now that she is aware that it will only require a little bit of reading before meetings. When advertising in future Board needs to stress that being a member does not require a lot of work. It was also suggested by another member to ask if Jarman Collard might be interested to join as an Aboriginal representative as he may not be going back to FIFO mines employment. | | |
| **4.0** | **Financial Reports – MCS and Principal** | | |
| 4.1 | Financial Statements<br>Everything on track to meet 90%. | | |

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| | New appt. $64000 but will be adjust. Minus $18 000.<br>One line budget – see attached document that Naomi Graham read through.<br><br>Every year Naomi has a reserve account that money is transferred to. | | |
| 4.2 | Funding Agreement<br>Wellbeing funding for staff.<br>Paul asked what this could look like? Could be yoga. Mental wellbeing workshop. Depends on what staff would like. Good idea to get off school grounds ie Lunch at pub. Casual evening catchups do already occur.<br><br>Jenny Davis asked about extra funding promised to level 3 schools by government early this year. This has been received late term 1 and schools should continue to receive next 5-10 years which will allow for long term planning to be organised. | | |
| **5.0** | **Business Plan - Principal** | | |
| 5.1 | 2023-2025 Business Plan Update<br>Collab Meeting focus is on data and Leading Cultures of Teaching Excellence. Next collab meeting the staff will partake in curriculum webinars.<br><br>Lesson 7 of The Resilience Project – all going well. Yr 3-6 survey to be conducted this week. Most students have completed Wheatbelt Social Emotional Wellbeing survey.<br><br>Learning environment- our focus is on improvements to the school grounds.<br><br>Reviewing and strengthening Positive Behaviour Support Plan. (PBSP) Positive Behaviour matrix has gone home to parents to review. The PBSP needs to include multitiered systems of support which is currently not in our plan. We will also be updating the roles, rights and responsibilities of students, parents and staff.<br><br>School Culture survey – Aleks to create a new survey to see if there is growth from last year's red areas.<br><br>New Business Plan staff will begin working on next semester. | | |
| **6.0** | **School Board – Chair and Principal** | | |

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| 6.1 | Parent Nominations – discussed earlier | | |
| 6.2 | School Board Survey<br><br>Not all responses received.<br><br>Strategic Focus – what strategic development to focus on?<br><br>Don has had conversations with other larger schools however with a broader range of parent representatives resulting in a wider range of skillset of board members (lawyers, doctors etc) that contribute to strategic plans.<br><br>Aleks explained that the Business Plan is a strategic plan. School does some work and then comes back to Board for feedback and input.<br><br>Naomi, Yvie and Aleks will be attending Leading School Improvement next term which will assist with setting strategic direction of school.<br><br>Aleks to ask new collegiate principal to provide Board Member training. In past have completed with other schools.<br><br>School Board Survey: Take home to have a closer look and come with questions to next meeting.<br><br>All in all, a positive response a few 'slightly disagrees' but not anything board isn't already aware of. | | |
| **7.0** | **Curriculum Focus - Principal** | | |
| 7.1 | Cultural Responsiveness Update:<br>Two Way Learning was cancelled due to family emergency. Aleks currently organising a reschedule. Staff worked on Positive Behaviour Plan instead at the School Development Day.<br><br>Taylor Gleeson to organise NAIDOC. Stories and Dance for the end of day. PALS grant requires more paperwork now but will try to get the grant for next term to work on Mural on Artroom wall. | | |
| 7.2 | LCOTE Update<br>Staff will be working on Stage 3: Solution Requirements throughout term. Yvie has completed Emerging Leaders PL and Aleks and Yvie have completed Day 5 and 6 of the program. Aleks will complete | | |

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| | Principal's Leading Leaders next term and Yvie and Aleks will complete Impact Coaching in Term 4. Yvie will coach staff in Maths in future. | | |
| 7.3 | PBS (Positive Behaviour Support) Matrix – Feedback<br>Bev feedback.<br><br>Add "feeling" to courage part. Add ask for help.<br><br>Attitude – take out straight away.<br><br>Line up/Wait your turn move to respect.<br><br>Team move to Respect?<br><br>Respect: 3 and 10 amalgamate.<br><br>Speaking kindly and about everyone.<br><br>Service<br>Bev – represent school in public with pride.<br><br>Parents have till Friday 23 May to provide their feedback. | | |
| **8.0** | **Workforce - Principal** | | |
| 8.1 | Cleaner and SNEA update (Special Needs Education Assistant).<br>New enrolment included additional funding creating need for a permanent EA. Jacinta Holmes from Hyden won position.<br><br>Carmen Stott has won cleaner position. | | |
| **9.0** | **Other Business Arising**<br><br>Helen asked about the possibility of having a canteen once a week, maybe BP. Aleks explained that BP does not meet Traffic light requirements but will look into it.<br><br>Older students can use the microwave to heat food at school. | | |

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| Close | **Meeting concluded at 5.10pm** | | |

Next meeting – Monday, 16th June 2025

**Signed:**

**Aleks Mutavdzic ___________________________ (Principal)**

**Toni Smeed ____________________________(Chair)**

**Date_______________**

**Date______________**