KONDININ SCHOOL BOARD
MINUTES OF THE MEETING

KONDININ

TOGETHER TOWARDS TOMORROW

Date: 31st March 2025
Opened: 3:30pm

1.0	**Welcome & Apologies- Chair (Toni Smeed)**	Moved	Seconded
1.1	Opening and welcome/Acknowledgement of Country - Chair		
1.2	Present: Helen Crane, Paul Ardagh, Jenny Davis, Yvonne Boxall, Aleks Mutavdzic, Toni Smeed, Bev Stanes, Don Pegrum, Tory Young Apologies/absentees – Thomas Henderer		
1.3	Confirmation of Agenda – Chair - approved		
2.0	**Disclosure of Interests**		
2.1	Any conflicts of interest after reading agenda – Chair - nil		
3.0	**Minutes of Previous meeting**		
3.1	Previous minutes were read & approved – Chair - yes		
3.2	**Actions arising**		
	Actions arising – Chair Bev – board meeting survey – gone to Janet and will talk about on 19 May. Early Years has received $500.00 from the P&C and $300 from Denaro Holdings (Aleisha Smoker is bringing her children to Early Years.) We have approval from the Shire of Kondinin for $1000 per year starting in July 2025. This means that we won't have to do grant applications to source further Early Years money. The money will be managed by the CRC. Bev Stanes asked if a separate bank account be set up for this money. This will be up to the CRC. A spreadsheet outlining incoming and outgoing money is already being kept for Early Years which will continue.		
4.0	**Financial Reports**		
4.1	Funding Agreement – MCS Finalises today so information not available.		
4.2	Updated Budget – MCS		

	Budget presented last meeting. 5 changes. Maths increased to $200. PP decreased to $850. Aboriginal increased to $4250. Phys-ed decreased to $1150 Has been approved by Finance meeting. Computers to be replaced. Senior Smart Board is the oldest in the school and is due for replacement now but is still in good working condition. NAIDOC $4000 funding from Lakes Network. A Delivery of sand – not as much as we hoped. Junior playground and bases of high-risk areas of senior playground. Looking at possibility of rubber matting under playground. Naomi has organised to get Landscaping Australia to do a grounds plan which will be completed stage by stage. Playground is non-compliant because of lack of soft -fall and will be accounted for in new plan. A brief discussion was had about the Grounds Committee. Aleks to investigate the structure of Grounds Committees.		
5.0	**Annual Report**		
5.1	Input and Review – Principal See attached document – School Report 2024. Tory raised issue of students reaching targets or making progress. Targets need to be re-visited in the next Business Plan as if one child does not meet their improvement target, the school does not achieve the target. Tom Gigg is presenting to the L3 Network on Thursday about how best to use NAPLAN data in small schools. Don Pegrum – positive to see attendance improve. Survey was completed mid 2023 by community and staff. Scores ranged from 3.17 – 4.5 over each category. A few errors to be corrected. Missing elements to be included are 2024 highlights and financial information. Bev asked for the date to be added on the Business Plan review section and Don said a page with an acronym key would be helpful.		
6.0	**School Board 2025**		
6.1	Parent nomination – Principal There were no nominations. Aleks to speak to parent who showed interest.		
6.2	School promotion – Chair LEMAC – more communication required in emergencies. Who notifies school in case of fire? Shire or DFES? Chief Fire Officer determines risk. Need to ask the Shire for the LEMAC minutes relating to the fire at the Aquatic Centre. Bev suggested that the Principal should let the Shire know that we are interested		

	in attending the LEMAC meetings rather than be invited. This has been rectified, and the School Principal is on the list of people invited to meetings. Continue tennis with Davina. Tory provided positive feedback about the students during their lessons with Davina. Look into David Valenta coaching. Discussion was had about finding volunteers to listen to students read. Discussion was had about the medical students and having them visit the school in future years. This year late notice was provided, and the school couldn't accommodate due to NAPLAN. Toni will write up this year's plan with suggestions.		
7.0	**Curriculum Focus**		
7.1	School Culture Survey – Principal Staff in previous meetings looked at strengths and weaknesses by looking at what we are doing well and what we can continue doing well and what we need to do better. Relationships: Overall quite positive. Culturally more responsive in community (weakness to work on). This year check in with parents about their aspirations for their child/ren. Teaching Quality: needs to improve in many areas. Learning Environment – staff are on right track with red areas (classroom observations and teacher chats) and working with Taylor Gleeson for Cultural responsiveness. Resources: An area of focus is informing parents about the impact our new initiatives are having on student achievement/progress without identifying individual students. Leadership: Pretty good – more opportunities for parent to participate in school planning. Student Achievement and Progress – We need to set higher expectations for children learning. Don identified positive from beginning of 2023 to end of 2024 we are on a trajectory of more positive school culture and student engagement.		
7.2	Cultural responsiveness update – Principal Two Ways for Learning implementation. Day one has been completed in segments in staff meetings. Day 2 will be completed next School Development Day.		
7.3	The Resilience Project update - Principal Focus is on having GEM Chats at home and school. A GEM chat will be uploaded to Facebook/Updated each week which will be in line with what students are learning that week. This term's focus is on		

	emotional literacy and empathy. Each group will get four activities sent home to parents. A presentation will be presented to parents at school assembly tomorrow (1/4/25).		
7.4	LCOTE update – Principal/Yvie Boxall Yvie and Aleks to go together to collaborate Day 5 and 6. We are making slow and steady progress. Some schools have had to redo stages 1&2 but we are progressing well.		
8.0	**Workforce**		
8.1	Cleaning advertised again and extended. Position closes this Friday. Advertisement for a Permanent Special Needs EA. Zali doing in a relief capacity and backpacker who is trained as a teacher providing relief EA.		
Close	**Meeting concluded at 5.35pm**		

Next meeting – 19 May 2025

Signed:

Aleks Mutavdzic ___________________________ (Principal)

Toni Smeed ____________________________(Chair)

Date_______________

Date______________