



Kondinin IPS Board Meeting Agenda

Date: 9 March 2026				
TIME		Library Bev Stanes, Yvonne Boxall, Don Pegrum, Thomas Henderer, Paul Ardagh (Chair for the Meeting), Aleks Mutavdzic, Naomi Graham (Finance), Hannah Repacholi, Helen Crane, (3:31 opening)	Board to: <i>Note, confirm, decide</i>	Who
3:30pm	1.0	Welcome and apologies Meeting chaired by Paul Ardagh		
	1.1	Opening and welcome/acknowledgement of country	[Note]	Chair
	1.2	Apologies/absentees – None submitted	[Note]	Chair
	1.3	Confirmation of agenda	[Note]	Chair
3:35pm	2.0	Disclosure of interests		
	2.1	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be raised with the chair before the meeting to determine the appropriate way to manage the conflict.	[Note/ Decide]	Chair
3:40pm	3.0	Minutes of previous meeting		
	3.1	Review of previous meeting minutes	[Confirm]	Chair
	3.2	Actions arising <ul style="list-style-type: none"> Workforce - AIEO & Wellbeing AIEO employed until end of term 3 – Katalina Collard has taken the role. Wellbeing officer – Anglicare are advertising for someone for two days until end of year – and 2 day at KDHS. Six New Staff: Eloise Hayes – KP1 teacher – housing finally getting sorted (Thursday). Ash Dixon - 2 days Mallards Nadia Mortimer -intervention and Japanese and support in Mallards Leah Butler- Special Needs. Erin Bailey – Music Katalina Collard – AIEO – 2 days a week Class meetings: Started in Library together. Split into our 3 classes for individualised information. Student numbers = stable at 39. 5 new Kindergarten and 1 new Year 5 girl. 	[Note]	Chair/Principal
3:45pm	4.0	Financial reports		
	4.1	2026 Budget <ul style="list-style-type: none"> Student numbers Water and grounds – Donation from P & C – yearly payment for Student devices. Naomi presented and discussed as per the notes on the Excel workbook sent out. 	[Note]	Principal



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	4.2	<ul style="list-style-type: none"> Funding Agreement – Defer to next meeting – currently unavailable. Why less on English and way more on Maths? This is our first year of focusing on Maths, We have spent a great deal on English in the past few years. The money also includes resources for 2027. Comment: Technology is being updated – good to see. 	[Note]	Principal
4:00pm	5.0	Board nominations		
	5.1	Nominate <ul style="list-style-type: none"> Chair – Bev Stanes accepted. (Nominated by Yvonne, All in favour) Vice Chair – Don Pegrum accepted. (Paul nominated Don, All in favour) Secretary – Yvonne Boxall accepted. (Thomas nominated, All in favour) 	[Note]	Principal
4:15pm	6.0	Setting the Scene		



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	6.1	<p>Annual Goals/Focus areas for 2026</p> <ul style="list-style-type: none"> • Statement of Expectation – Business Plan, School Review – Term 3 = Staff and Aleks is working on this from start of Term 2, some board members will be included, Aleks will keep us up to date; We know where we are heading; Aleks has been saving evidence since her arrival; • Still waiting for strategic direction from the Department – still need to consider the Department's big picture ideas. • Starting on our New Business Plan. • We have started our new Maths Program: Explicit Mathematics Program (EMP)– Yvonne is doing training with the rest of the class. We will coach each other. Record a lesson to coach each other from. Staff attended EMP Professional learning last week in Mundaring. Feedback has been positive – increased student involvement. • Literacy intervention is still happening each day. Talk4Writing was reimplemented Term 3 last year. We have had PL on this in 2026. Magpies are using 7 Steps for Writing– Steve is trained in this program. • Safe and orderly learning environment: Day 2 of School Development Day – we all went through our positive support program and our new routines throughout the school – all clearly displayed. • Whole school reward – working well. • Attendance: Working on improvement; Attendance is improving – only students in indicated and regular. • Moved to 1:1 devices PP upwards. NAPLAN on iPads first time this year, practices have gone well. • Aboriginal culturally responsiveness: Aboriginal Cultural Standards Framework needs revisiting. Katalina is helping with this – need to include all cultures – will be including all cultures with parent input. • Tracks for two-way learning – first day of Term 2 – booked in! Leading to Tracks for Science learning • Wellbeing – staff – gratitude tree and chocolates and social club events. • Principal wellbeing; The Principal wellbeing money can be spent on Principal chaplain, WAPPA conference or leadership coaching but not gym membership. 	[Note]	Principal
	6.2	<ul style="list-style-type: none"> • Draft Vision for new Strategic Direction Plan • Email for draft vision has been sent out. Please complete by Wednesday – for discussion at staff meeting on Wednesday. • Staff, students and parents have had input to the different visions we are considering. 	[Note]	Principal
4:45pm	7.0	School Board 2026		
	7.1	<p>Review – Code of Conduct – Please reread Please read and sign.</p>	[Note]	Chair



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	7.2	<p>Review Terms of Reference - Please reread Discussion on the current terms of reference:</p> <ul style="list-style-type: none"> - With regard to numbers – need two staff members – currently only one. - Parents – nomination sent out last week – until next week to let us know. Term 3 need to also try to get 2 more parents. Maybe one parent interested. - Change parent numbers to 4. - Community members – change back to 4, have another person interested in joining us. <p>Finalise the terms of reference at next meeting</p>	[Note] Finalise at next meeting. Terms of reference will be sent to us before next meeting.	Chair
	7.4	<p>Succession planning. Chair, Secretary, new parent member/community</p> <p>Need to look to the future.</p> <p>We have some terrific young people coming through. Look to other community people – possibly grandparents. Maybe start discussions in the community for next year's committee.</p> <p>Notice to be sent out in Term 3 – for positions coming available.</p>	[Note]	Chair
	7.3	<p>Self-Assessment surveys to be completed by board members</p> <p>Yearly process.</p> <p>Bev/Aleks will send out to us.</p> <p>Complete by 23rd March.</p> <p>Susan Pegrum to collate results for us.</p> <p>To be discussed Term 2 Week 4 meeting.</p>	[Note] Surveys to be completed and returned by 23 rd March.	Chair
5:15pm	8:0	School Bus		
	8:1	<p>School Bus Advisory Committee</p> <p>Information given to Bus people sitting on a desk somewhere.</p> <p>Paul rang Dan Fin – looking at it – maybe keep the route as it is – but need to consider including Maja on the current bus route.</p> <p>Maja is at kindy – considered complimentary at the moment.</p> <p>Not sure about next year – numbers on the bus is good for our plans for next year.</p> <p>The projections are looking good – except for 2027.</p> <p>Create an advisory committee – anybody in the community.</p> <p>We are currently on one-year contracts.</p> <p>Try to get one representative from each family for the committee.</p>	[Note]	Paul
		Next meeting: 11 th May 2026.		
5:30pm		Meeting Close: 5:19		

Next meeting – 11th May, 2026

Signed: Aleks Mutavdzic _____ (Principal) Date _____
 Bev Stanes _____ (Chair) Date _____